

Employment opportunity: Education and Opportunity Development Liaison



The Hospital Employees' Union is looking for an experienced professional to fill the regular full-time position of **Education & Opportunity Development Liaison** at its provincial office in Burnaby, British Columbia.

Reporting to the Director of Research, the Education & Opportunity Development Liaison is responsible for identifying and developing education and training opportunities for HEU members, taking into consideration the future workforce needs and training requirements for high-demand health care occupations.

The Education and Opportunity Development Liaison will collaborate with external partners in health care and the education sector to further training opportunities for HEU members.

Principal Duties and Responsibilities

- Develop proposals for group training programs for in-demand health care occupations, with input and collaboration from potential partners, HEU members, staff, and leadership.
- Build partnerships and liaise with representatives from post-secondary education institutions (PSIs) and diverse community-based organizations who may be involved in targeted group training programs (e.g. Indigenous education and training organizations, Aboriginal friendship centres, and newcomer/immigrant-serving organizations involved in community-based programs for specific occupations).
- Identify and connect with HEU staff, members, and employers to determine and address recruitment and retention challenges, training and education needs, and the educational interests of our members.
- Support internal decision-making and provide policy advice to staff and leadership on education and training opportunities for HEU members.
- Track fund spending and maintain up-to-date knowledge on year-to-date budget.

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- Develop partnerships, agreements, and contracts with employers, worksites, and health authorities to further this training.
- Collaborate with partners to communicate updates and coordinate program components. Act as the partner's point person and/or HEU specific subject matter expert once group training programs are being developed, implemented, or refined.

Qualifications and Experience

- Previous experience developing and maintaining partnerships with educational institutions, employers, community interest-holders, and government.
- Experience with project management from planning to execution, and evaluation of new programs.
- Working knowledge of BC post-secondary education systems, and course delivery modes.
- Research skills including workforce analytics identifying gaps and future needs.
- Effective communication skills and the ability to work with teams across a variety of sectors including provincial-level policy and committees organized by employers, government, educators, and community partner organizations.
- Knowledge of the health care sector is beneficial including an understanding of regional and provincial levels.
- Preferred post-secondary degree in education, administration, business, or human resources.

Or an equivalent combination of education and experience.

Working Conditions

The Education and Opportunity Development Liaison may be required to work evenings and weekends and must have the ability to travel throughout BC.

Applicants must be legally able to work in Canada (i.e. Canadian citizenship, permanent residency, or valid work permit).

This is a unionized position. Compensation is based on a collective agreement and includes a 72-hour fortnight and generous vacation time and benefits, including a defined benefit pension plan. The current annual salary for this position is \$116,943.84.

About HEU

Since 1944, the Hospital Employees' Union has advocated for better working and caring conditions, defended public health care, and stood against privatization. We have a long history as a strong, democratic, progressive, socially conscious union committed to social justice and advancing labour and human rights on a local and global level. We identify and challenge historical and systemic inequities and hear, respect, serve, empower, and advocate for each and every member. Together we fight for fairness, solidarity, equity, inclusion, and understanding, knowing that our members' economic security depends on our success.

HEU is an equal opportunity employer. We are committed to being a workplace that is free of discrimination, values diversity, and is representative of the communities we serve. We encourage applications from qualified people of all equity-seeking groups, including Indigenous persons, Black persons, racialized persons, persons with disabilities, all gender expressions and identities, and sexual orientations.

Interested in working with us? Here is how to apply.

Please send your resume and cover letter to: **Jobapplication@heu.org (subject line: Education & Opportunity Development Liaison - Your Name) by 5:00 PM, Friday December 27, 2024.**

Please note that due to the anticipated volume of applications, we will only be responding to applicants selected for an interview.