



January 16, 2025

Secretary-Treasurers

Dear Union Family:

Subject: Lead Shop Steward Workshops 2025 (in-person or online)

HEU members are at the center of our union. Together, we are continuously working to build a stronger and more diverse union where members feel confident and ready to fight for improved wages and working conditions, safer workplaces, and social justice in our communities.

To encourage and support member activism in the union, HEU is offering a one-day workshop – Lead Shop Steward (previously called Chief Shop Steward). The Lead Shop Steward workshop is a course for Lead Shop Stewards, Steward Coordinators, or Site-specific Representatives only.

If you are currently in a Lead Shop Steward, Steward Coordinator, or Site-specific Representative position at your site, you are eligible to apply for this course.

In the Lead Shop Steward workshop, members will:

- Identify common challenges and successes in maintaining a strong shop steward team that works effectively with the local executive.
- Be provided training and tools to assist them in mentoring less experienced activists, encouraging responsive leadership development, and recruiting new activists; and
- Discuss individual action plans that foster personal leadership skills and create regional support networks.

WORKSHOP DATE	LOCATION	APPLICATION DEADLINE
April 7, 2025	Online	February 18, 2025
April 8, 2025	Provincial Office	February 18, 2025

Please fill out the attached application form by the indicated deadline and return to the provincial office with attention to Deb Howe, Education and Human Rights Department. Please return one copy of the application by mail education@heu.org or fax to 604-739-1510. Alternatively, an online form is available on our website at www.heu.org.

Please note the chairperson or secretary-treasurer of your local must endorse the application.

We will contact successful applicants by email to confirm further details. Please ensure the email address on your application is current and is your primary email contact where we will send information regarding the workshop. Please do not use your employer's email address. Once applicants have been notified, they will be required to apply for leave of absence for union business.

If you should have any questions regarding this workshop, please contact Deb Howe at 604-456-7124 or email at education@heu.org.

In solidarity,

A handwritten signature in black ink, appearing to read "Bueckert", with a stylized, cursive script.

Lynn Bueckert
Secretary-Business Manager

Attachment

cc: Chairpersons
Reps and Directors
Provincial Executive