



January 23, 2025

Secretary-Treasurers

Dear Union Family:

Subject: Two-Day Intro Shop Steward Level 2 Workshop (Two-day, in person)

HEU is inviting members to participate in upcoming Intro Shop Steward Level 2 workshops offered online.

The workshop is two days long and is designed to offer information, skills and tools for members who are active shop stewards.

Intro Shop Steward Level 2 is for members who have already attended an Introductory Shop Steward Level 1 workshop and have at least 6 (six) months active stewarding at the worksite. Workshop participants will:

- Build on the skills they have developed as a shop steward and enhance your understanding of collective agreements rights.
- Understand what is required to meet most effectively with management.
- Practice and build confidence to present grievances to management.
- Raise awareness of the steward's role in recognizing oppression and discrimination and strengthening equity in the workplace and union.
- Evaluate and determine the most effective ways to resolve issues and grievances.
- Practice problem solving by applying an organizing approach for collective action in the resolution of issues.

WORKSHOP DATE	LOCATION	APPLICATION DEADLINE
April 29 & 30, 2025	Provincial Office (Burnaby)	March 11, 2025

Completed applications should be addressed to the attention of Deb Howe of the Education Department and submitted by email to education@heu.org or fax 604-739-1510.

Please note the chairperson or secretary-treasurer of your local must endorse the application.

We will contact successful applicants by email to confirm further details. Once applicants have been notified, they will be required to apply for leave of absence for union business.

If you have any questions regarding this workshop, please contact Deb Howe at 604-438-5000 or 1-800-663-7124.

In solidarity,



Lynn Bueckert
Secretary-Business Manager

Attachment

cc: Chairpersons
Reps and Directors
Provincial Executive