



SMALL AND MID-SIZED LOCAL SUPPLEMENT (SMLS) APPLICATION

APPLICATION DEADLINE: JUNE 30, 2025 AT 5:00PM

The Small and Mid-sized Local Supplement (SMLS) is intended to assist small and mid-sized locals with ongoing costs which exceed the funds available to them through their month dues rebates. The SMLS is being provided in recognition that these locals do not benefit from economies of scale available to larger locals in their purchase of goods and services.

Eligible locals who meet the requirements for the SMLS will receive the **\$1,500 annual payment**. This is in addition to the local dues rebates.

Local eligibility:

- 500 members or less (dues paying members as calculated by Provincial Office based on payroll records).
- Submitted their first quarterly report for 2025 to the Financial Secretary (attach a copy, along with the bank statements for that quarter)
- Attached a copy of most current bank statement (i.e. if you are submitting your application in May, you must provide your April 2025 bank statement, in addition to the bank statements for your quarterly report)
- Identify that the support is required

Please note that the locals must apply annually for the SMLS. This supplement is not cumulative – locals cannot apply retroactively for the SMLS for previous years.

Provide the following information

| | | |
|---|-----|----|
| Local name | | |
| Local contact address | | |
| Local contact e-mail | | |
| Have you attached a copy of your first quarter financial report (from March 2025) | Yes | No |
| If no, have you submitted your Q1 report to Provincial Office? | Yes | No |
| Have you included your local's most current bank statement with this application? | Yes | No |
| Does your local require the small mid-size supplement to assist with ongoing costs? | Yes | No |

| | |
|--|---------------------------|
| Local Chairperson | Local Secretary-Treasurer |
| Name | Name |
| Signature | Signature |
| Date | Date |
| Please note that both the chairperson and secretary-treasurer must sign this application | |

Submit form and documents to:

LocalSupplement@heu.org

OR

Hospital Employees' Union
Attention: Local Supplement
5000 North Fraser Way
Burnaby, B.C. V3J 5M3

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Please answer all questions and remember to include all supporting documents requested.