
FACILITIES SUBSECTOR COLLECTIVE AGREEMENT BENCHMARK

Job Family: Patient Care

Class Series: Nursing Assistants

Grid: 16

Class Title: Nursing Assistant I
(CPR Equipment Attendant)

I. Level Definition

Under general supervision, positions at this level inspect, clean and maintain cardiopulmonary resuscitation manikins used for training. Responsible for the set up and maintenance of training rooms and supplies.

II. Typical Duties

1. Disassembles, washes, rinses, dries, reassembles and tests cardiopulmonary training manikins and other related CPR training equipment.
2. Sets up training room furniture and equipment and keeps rooms tidy.
3. Transports supplies and manikins to and from classrooms.
4. Repairs manikins and maintains record of supplies used and repairs performed.
5. Records use of manikins and schedules CPR training equipment use by other departments.
6. Maintains and restocks Ward Emergency Carts used in training.
7. Maintains and orders inventory of supplies, cleaning solutions and laundry from stores.
8. Maintains and orders inventory of supplies, cleaning solutions and laundry from stores.
9. Maintains catalogued master teaching videotapes in library.
10. Performs other related duties as assigned.

III. Qualifications

(1) Education, Training and Experience

Grade 10 plus one year's previous related experience, or an equivalent combination of education, training and experience.

(2) Skills and Abilities

- (i) Ability to communicate effectively both verbally and in writing.
- (ii) Ability to deal with others effectively.
- (iii) Physical ability to carry out the duties of the position.
- (iv) Ability to operate related equipment.
- (v) Ability to organize work.